



Alden Central School District

13190 Park Street
Alden, New York 14004

Phone: (716) 937-9116

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Dear Parent/Guardian:

A Universal Pre-Kindergarten (UPK) program will again be offered through the Alden Central Schools. This tuition-free program is funded through a New York State Education Department grant and is designed for four-year old children from the Alden community. The program is currently accepting applications for **Fall 2022 enrollment**. Parents are required to provide transportation to and from the program.

The UPK program offers a comprehensive, developmentally appropriate experience for our students. The program runs Monday- Friday each week and follows the District calendar. The District collaborates with two community partners to provide this program. For the 2022-2023 school year, our UPK classrooms will be located at:

*World of Wonders Preschool at Alden Primary School, 11197 Broadway, Alden NY
Imagination Station in Alden, 12835 Broadway, Alden NY*

To be eligible for the UPK program, a child must reside in the Alden School District and be four years old on or before December 1st, 2022. Students will be chosen by a lottery drawing **that will take place in Feb 2022**. All accepted students will be scheduled for a pre-school screening during late Spring 2022.

To enter your child's name into the lottery, a completed registration packet must be submitted. Please read through the checklist below carefully to ensure all required paperwork is included. **Two proofs of residency must be included with this application.** (*Proof of residency must show the parent/guardian's name and address on two different items, such as a utility bill, drivers' license, etc.*)

Parents/Guardians are to:

- complete the enclosed application
- provide copies of the following required documents:
 - child's birth certificate
 - child's shot records
 - child's current physical (must be within 1 year of enrollment date)
 - custodial documentation (if applicable)
- provide two proofs of residency
- submit all documents **no later than February 1st, 2022** to:

Alden Central Schools
13190 Park Street
Alden, NY 14004
Attention: Dorothy Szymanski, Central Registrar

Any application received after the due date will not be considered for the lottery and placed on a waiting list.

Upon completion of the full registration process, families will receive communication by the end of March 2022 informing them whether their child has been accepted and, if so, the location of the classroom.

Sincerely,

Jill Sengbusch, UPK Program Coordinator
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